



**OATH OF OFFICE, CONFLICT OF INTEREST & CONFIDENTIALITY AGREEMENT
FOR BOARD DIRECTORS AND COMMITTEE MEMBERS**

This agreement shall be signed annually, following the Annual General Meeting.

I, _____, a director/committee member of St. Matthew's House in Hamilton, declare that, in carrying out my volunteer duties, I will:

1. Exercise the powers of my office and fulfill my responsibilities in good faith and to the sole benefit of St. Matthew's House.
2. Ensure a current police record check is maintained on file with the executive director.
3. Exercise these responsibilities as the first priority, at all times, with due diligence, care and skill in a reasonable and prudent manner.
4. Respect, uphold, and support the St. Matthew's House articles of incorporation, by-laws, policies, procedures, and decisions of the board of directors.
5. Demonstrate respect for diversity, including culture, ability, ethnicity, race, religion, language, sexual orientation, gender and life circumstances.
6. Keep confidential all information that I learn about people served by St. Matthew's House, its staff, donors, finances and any other matters specifically determined by board motion to be matters of confidence, including matters dealt with during *in camera board* meetings.
7. Conduct myself in a spirit of collegiality, collaboration, and respect for the collective decisions of the Board/committee and subordinate my personal interests to the best interest of St. Matthew's House.
8. Abide by the Conflict of Interest Policy and immediately declare any personal conflict of interest that may come to my attention to chair of the board.
9. Refrain from illegal, criminal, or unethical activities while serving in a volunteer capacity with St. Matthew's House, and proactively disclose any situations which may bring disrepute to the organization to the chair of the board.
10. Return, delete and/or destroy all board committee materials to St. Matthew's House upon concluding my position.

Signature: _____

Volunteer Role: _____

Date: _____